



PC442
Congregational Field Education
Semester 1 & 2, 2015

Brisbane School of Theology offers high quality, Bible-centred theological training in a diverse and supportive community, shaping the whole person for God's purpose. Aiming for more than simply growing students' knowledge of theology, BST is developing passionate, capable disciples who use what they know about God's word to serve him in the church and the world.

*Brisbane School of Theology is an operating name of Bible College of Queensland.
We are an affiliated college of the Australian College of Theology, our ABN no. is 55009670160 and the ACT CRICOS no. is 02650E.*

• Know God's word; take it to the world •

INFORMATION ABOUT THIS UNIT

Description	Field Education is the most different, unusual and rewarding subject that you will do for your whole course and is one of the components of preparation for ministry through Brisbane School of Theology. The main purpose of the subject is your own education, growth, development and preparation for ministry. Field Education involves you being involved in practical ministry in a placement in a church or other Christian ministry setting. I hope that through it you will learn to reflect on your experiences and so become more effective in ministry.																										
Teaching staff	Lecturer	Rev. Andrew Prince <i>BVSc BTh DipMin MAMin PhD (cand)</i>																									
	Phone	Ph: (07) 3870 8355																									
	Email	aprince@bst.qld.edu.au																									
Additional information	Credit points	4																									
	Co/pre-requisites	N/A																									
	No. of teaching weeks	20 hrs of lectures; 200 hrs of ministry placement (120: actual ministry; 60: preparation and reports; 20: reflection and supervision)																									
Assessment Summary	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Item</th> <th style="text-align: left;">Details/Due Date</th> <th style="text-align: left;">Weighting</th> </tr> </thead> <tbody> <tr> <td>Learning Agreement</td> <td>Pro-forma Due: 10th March</td> <td>0%</td> </tr> <tr> <td>Case study</td> <td>1,500 words Due: 27th April</td> <td>20%</td> </tr> <tr> <td>Mid-year reflection</td> <td>Pro-forma Due: May 26th</td> <td>0%</td> </tr> <tr> <td>Ministry Reflection journal</td> <td>2000 words Due: 4th June/ 18th Sept</td> <td>30%</td> </tr> <tr> <td>Ministry log</td> <td>Pro-forma Due: 18th June/ 6th Nov</td> <td>0%</td> </tr> <tr> <td>Ministry Function summary</td> <td>Pro-forma Due: 18th June/ 6th Nov</td> <td>0%</td> </tr> <tr> <td>Final Report</td> <td>2,500 words Due: 18th June/ 6th Nov</td> <td>50%</td> </tr> </tbody> </table>			Item	Details/Due Date	Weighting	Learning Agreement	Pro-forma Due: 10 th March	0%	Case study	1,500 words Due: 27 th April	20%	Mid-year reflection	Pro-forma Due: May 26th	0%	Ministry Reflection journal	2000 words Due: 4 th June/ 18 th Sept	30%	Ministry log	Pro-forma Due: 18 th June/ 6 th Nov	0%	Ministry Function summary	Pro-forma Due: 18 th June/ 6 th Nov	0%	Final Report	2,500 words Due: 18 th June/ 6 th Nov	50%
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STUDENT LEARNING OUTCOMES AND UNIT CONTENT

Learning Outcomes

On completion of this unit, students will:

- a. Be introduced to the practical issues related to congregational leadership and management;
- b. Be provided with an opportunity to work with supervision in a church setting for an extended period;
- c. Have reflected on the ministry they observe with an experienced practitioner(s);
- d. Have reflected on their own ministry with an experienced practitioner(s).

Content

Section A: Theoretical Study

1. A study of the nature of worship, church and leadership.
2. An introduction to the planning and conduct of church services and other programs connected with the life and work of a local congregation, and the pastoral opportunities they represent.
3. A basic study of church administration, including the role of ordained ministers, church secretary, treasurer and other leaders; church organisations; the conduct of business meetings.
4. Pastors as pro-active leaders and managers; strategy and goal setting; appropriate leadership styles for different situations; anticipating and managing conflict.
5. Pastors as agents of social change; the local church in the community.

Section B: Field Work

6. The supervisory relationship; the supervisory session; learning covenants; evaluation; congregational support teams.

7. EITHER

(i) Not less than 200 hours experience (with supervision) in a local congregation.

OR

(ii) A period of continuous residence (with supervision) of not less than six weeks duration in a local congregation.

In either case:

- (a) Approximately 120 hours are to be spent in actual ministry, including participation in the conduct of regular church services, and involvement in some aspect of the congregation's service to its community;
- (b) Approximately 60 hours are to be spent in preparation, and writing up verbatims and/or reports for supervisors;
- (c) Approximately 20 hours are to be spent in reflection upon practical experience, at least 10 hours on an individual basis, with an approved supervisor. Such reflection must include comments from local congregation leaders.

UNIT TIMETABLE

Lect.	Date	Topic	Pre-reading
1 & 2 (wk 0)	Feb 12 (9:30am-3:00pm)	Field education introduction; the learning team; the learning agreement; ministry supervision; theological reflection. Church and Ministry; Involvement in church services; Church leadership and management	Have read through all of the Field Ed. manual
3 (wk 2)	Feb 24 (2-4pm)	Marshall and Payne discussion [chs: 1-3]; Theological Reflection; Case studies	Marshall & Payne, ch.1-3
4 (wk 4)	Mar 10 (2-4pm)	Marshall and Payne discussion [chs: 4-6]; Theological Reflection; supervision; Case studies Assessment due today, 5:00pm: Learning Agreement	Marshall & Payne, ch.4-6
5 (wk 8)	Apr 28 (2-4pm)	Marshall and Payne discussion [chs: 7-9]; Presentation of case studies Assessment due yesterday, 5:00pm: Case studies	Marshall & Payne, ch.7-9
6 (wk 10)	May 12 (2-4pm)	Marshall and Payne discussion [chs: 10-12]; Presentation of case studies	Marshall & Payne, ch.10-12
7 (wk 12)	May 26	Preparing and leading Bible studies; pastoral care; hospitality	
Other assessments			
	4 th Jun/ 18 th Sept	Assessment due today, 5:00pm: Ministry Reflection journal	
	18 Jun/ 6 Nov	Assessment due today, 5:00pm: Ministry log	
	18 Jun/ 6 Nov	Assessment due today, 5:00pm: Ministry Function summary	
	18 Jun/ 6 Nov	Assessment due today, 5:00pm: Final Ministry Reflection Report	

ASSESSMENT OUTLINE FOR PC442

This applies to students who are enrolled at Bachelor level.

Assessment 1	Item	Learning Agreement, Pro-forma
	Details/ Due Date	Students must develop a learning agreement in consultation with their Supervisor (see detailed instructions in Course manual). Due: Tuesday, 10th March, 5.00 pm
	Weighting	0%
Assessment 2	Item	Case study, 2,000 words
	Details/ Due Date	The case study is to be about a pertinent current ministry issue, observation, experience, critical-incident etc. that has occurred during your placement. The case study should contain the background to the incident/issue, a description of the incident/issue, an analysis of the incident/issue, an evaluation of the incident/issue and theological reflection on the incident/issue. Due: Monday, 27th April, 5.00 pm
	Weighting	20%
Assessment 3	Item	Mid-year reflection, pro-forma
	Details/ Due Date	Students are to complete the pro-forma Due: Tuesday, 26th May, 5:00 pm
	Weighting	0%
Assessment 4	Item	Ministry Reflection journal, 2000 words
	Details/ Due Date	Students are to keep a journal of ministry activities engaged in, particularly those related to the required ten Ministry Functions. A journal will include a description of the activities you engaged in, personal observations and insights you gained through the experience, and theological reflection. Due: Tuesday 4th June/ 18th Sept, 5 pm
	Weighting	30%

Assessment 5	Item	Ministry log, pro-forma
	Details/ Due Date	Students are to keep a weekly log of hours spent engaged in ministry, as recorded in the pro-forma Due: Tuesday 18th June/ 6th Nov, 5 pm
	Weighting	0%
Assessment 6	Item	Ministry Function summary, pro-forma
	Details/ Due Date	Students are to record the dates in the pro-forma of when they completed each of the Ministry Functions. Due: Tuesday 18th June/ 6th Nov, 5 pm
	Weighting	0%
Assessment 7	Item	Final Ministry report, 2500 words
	Details/ Due Date	Students must complete a final self-evaluation report summarising the Field Education placement. The final evaluation should include: <ul style="list-style-type: none"> 1. A description of your ministry context; 2. A description of your relationship with your supervisor and what makes for a good supervisor and good supervision; 3. A description of some of the challenges you faced in the placement and how you handled those challenges; 4. Highlights of your placement and where you saw God at work in the placement; 5. Theological issues that you wrestled with in the placement and conclusions you came to regarding these issues; 6. Insights you gained about yourself and others. <p>Each of these points should be considered in the light of Scripture and scholarly literature in Field Education and/ or and other relevant disciplines (at least 2-4 bibliographic sources).</p> Due: Tuesday 18th June/ 6th Nov, 5 pm
	Weighting	50%

ADDITIONAL NOTES

1. The Self-evaluation is designed to help students review, consolidate and internalise their learning through the placement. The student is asked to discuss the draft with their supervisor and incorporate feedback and insights from their comments into the Final Report.
2. The supervisor is asked to complete the supervisor's evaluation report of the student. The supervisor is to share it with the student before it is submitted to the Director of Field Education. The evaluation is due on Fri 29th May/ Fri 30th October, emailed to aprince@bst.qld.edu.au
3. The CST is asked to complete the CST's evaluation report of the student. Copies are given to the student and supervisor. The CST is to share it with the student before it is submitted to the Director of Field Education. The evaluation is due on Fri 29th May/ Fri 30th October, emailed to aprince@bst.qld.edu.au
4. In order to pass this subject the student must satisfactorily complete the required hours (as documented in their ministry log) and also receive a satisfactory report from their supervisor.

LECTURE ATTENDANCE

Please note the [ACT policy](#) (see also BST Student Handbook) on lecture attendance in the *Undergraduate Handbook* and the *Graduate and Postgraduate Handbook*. You are required to attend at least 80% of lectures. This means you can miss a maximum of one lecture. If you know that you will not be at a lecture, please phone or email the lecturer beforehand. If you miss more than one lecture, your enrolment for this unit may be ended.

HOW TO STUDY THIS UNIT

You should allocate approximately 7 hours outside of class each week to this unit.

LATE SUBMISSION OF WORK

Please note the [ACT Late Penalties Policy](#) (including extensions; see also BST Student Handbook). Failure to submit any individual assignment on time may result in either a late penalty or a zero mark for the assignment.

PASSING THIS UNIT

To pass this unit you must complete and submit each assessment item. You must also attain an overall percentage mark of 50% or more.

PLAGIARISM

Please note the [ACT Academic Misconduct Policy](#) (see also BST student handbook) on plagiarism. This is a serious issue and it is your responsibility both to understand what plagiarism includes and to avoid it completely. If you are found to have plagiarised, there will be serious consequences as specified in the BST student handbook.

Penalties for plagiarism are as follows (from [ACT Academic Misconduct Policy](#)).

First offence:

Students will be subject to academic counselling, with the maximum penalty being to fail the item with no marks awarded. Where deemed appropriate, the minimum penalty available will be that students may be granted an opportunity to resubmit the assessment with a maximum of 50% for the assessment.

Second offence:

Fail unit, with no remedial opportunity.

Third or major offence:

Exclusion from any award of the ACT, or exclusion from the award for up to two years, or other outcome appropriate to the case but with an impact less serious than exclusion.

In the case of severe plagiarism and/or cheating, a student may be subject to a separate disciplinary process approved by the ACT Academic Board. Colleges are required to immediately report to the ACT Director of Academic Services all offences of wilful academic misconduct, for recording on TAMS.

READING MATERIALS

* Books marked with an asterisk are on the Frozen Shelf in the library.

Prescribed texts

* Marshall C. and T. Payne,
The Trellis and the Vine. Sydney: Matthias Media, 2009.

Other recommended texts

* Floding, M. *Welcome to Field Education*. Herndon: Alban, 2011.

* Pyle, W. T. & M. A. Seals,
Experiencing Ministry Supervision: A Field Base Approach. Nashville:
Broadman & Holman, 1995.

GRADUATE OUTCOMES

Attribute	Emphases of Unit			Comment
	Strong	Moderate	Light	
1) Passionate discipleship		√		The unit considers the key themes of Christian teaching and life as they are found in the Pentateuch and Former Prophets. It also traces God's plan of redemption which culminates in Jesus Christ.
2) Sound knowledge of Bible		√		The unit is foundational for understanding the Scriptures correctly. The major themes of biblical theology will be studied. Students will gain an overall understanding of the theme of the Bible as well as a historical framework in which to interpret the Bible.
3) Humility and faithfulness	√			Careful study of the Scriptures promotes humility and faithfulness.
4) Communicating the Gospel	√			An understanding of the biblical and historical context of the gospel is essential for effective communication of the gospel. The unit provides the historical context for the gospel message.
5) Commitment to mission	√			One of the key themes of the unit is mission, especially as the outworking and purpose of God's covenants. Students will appreciate that mission is not a secondary theme of Scripture, but lies at its core.
6) Commitment to team ministry	√			While the unit does not focus specifically on the development of team work, class discussion will provide opportunity for students to learn within a communal setting.
7) Basic ministry skills	√			This unit involves the skills of listening, discussing, and research and writing. Much time will be spent in interpreting and applying Scripture, which is a basic ministry skill.
8) Commitment to lifelong learning		√		The unit will highlight the immense scope of the Scriptures and the need for ongoing learning and growth. Learning will whet the appetite to keep learning.

GRADUATE ATTRIBUTES

1) They will be passionate disciples of Jesus Christ. Graduates will maintain a vibrant relationship with God, be passionate about following Jesus and walk by the Spirit in every area of life. They will seek to love God above all else and others as themselves in attitudes, words and deeds. They will be imitators of Jesus, obey His Word, deny themselves, take up their cross and follow Jesus wherever He may lead (Mark 8:34).

2) They will have a sound knowledge of the Bible. Graduates will have an in-depth and comprehensive knowledge of the Bible. They will be committed to the infallibility and authority of the Bible as God's Word in everything pertaining to salvation and the Christian life (2 Tim 3:14-17). They will do their best to be good teachers of the Bible who correctly explain the word of truth (2 Tim 2:15).

3) They will have genuine humility and demonstrate faithfulness in life and ministry. Graduates will live lives of holiness, humility and faithfulness. They will be willing to acknowledge their shortcomings and mistakes, and be open to receive constructive criticism and advice. They will do nothing out of selfish ambition, but in humility will consider others better than themselves (Phil 2:3). They will be prepared to suffer for the sake of Christ, knowing that "we must go through many hardships to enter the kingdom of God" (Acts 14:22).

4) They will be effective communicators of the Gospel. Graduates will know the Gospel and will be eager and able to communicate the Gospel, especially in word, but also through writing and other media, in ways that are culturally sensitive and intelligible to others. They will have compassionate hearts, listening empathetically to people in their particular contexts. They will be ready to preach the Word at any time with patience and care (2 Tim 4:2), trying to persuade people to believe the Gospel and to become followers of Jesus (2 Cor 5:11).

5) They will have a great commitment to God's mission. Graduates will be aware of the needs and opportunities of local and global mission. They will endeavour to see the coming of God's kingdom in every sphere of life, strive for justice for the poor and work towards community transformation. They will be passionately committed to and will be active in working towards the fulfilment of the Great Commission, to make disciples of all nations (Matt 28:18-20).

6) They will be committed to team ministry and servant leadership. Graduates will be committed to the local church as the family of God and as their context for ministry and base for mission (Heb 10:24-25). They will work enthusiastically and cooperatively with others in ministry teams. They will be open to Christians across various evangelical denominations and churches (Luke 9:49-50). As leaders they will be disciple-makers, following the Lord Jesus in serving, leading by example, and training and mentoring other leaders (Mark 10:43-45).

7) They will be competent in basic ministry skills. Graduates will be competent in basic ministry skills, including preaching, teaching, leading and caring for people. They will use their gifts to implement constructive change in the church and community (1 Tim 4:6-16). They will be culturally attuned and flexible in dealing with a range of issues (1 Cor 9:19-23). They will embrace accountability and maintain professional standards in various contexts. They will be "salt and light" in the world (Matt 5:13-14) and be able to "prepare God's people for works of service, so that the body of Christ may be built up" (Eph 4:12).

8) They will be committed to lifelong learning and personal growth. Graduates will be proactive in expanding their knowledge and abilities. They will be open to new challenges, be willing to face unfamiliar problems and accept wider responsibilities. They will continue to grow in faith, knowledge and maturity, "forgetting what is behind and pressing ... toward the goal for the prize of the upward call of God in Christ Jesus" (Phil 3:13-14).