

Part-time Ministry Worker Position Description

Introduction

Westside Christian Church is a member of the Christian Reformed Churches of Australia. We started 20 years ago in the western suburbs of Brisbane with a desire to reach our local community with the gospel. Right from the start we wanted to develop a relaxed and friendly culture that focused on building relationships and engaging with our contemporary culture.

We started with just 50 people in 2001, and for the first twelve years we met in the Library Annex of Westside Christian College in Goodna. But over the years we grew to 100 people and in 2013 we moved to Langley Park Hall in Camira.

Over the years we have had a number of part-time positions in the areas of youth, evangelism and administration, and we are looking for another part-time position to help us minister to the needs of our congregation and help us continue to grow. If you are reading this, we hope that person might be you. And even if you don't fit all the requirements, we encourage you to apply and see how we might work with your particular strengths.

We have a growing number of young families joining our church and need someone to coordinate our family and children ministries. These include family events, home groups, creche, Sunday School, Catechism, Youth Group, and young adult ministries. The candidate would need to enjoy working with adults and children and complete the relevant ChildSafe training and get a blue card. The successful candidate would also need to become a member of our church (at least for the duration of ministry with us) and would become part of our leadership team.

Required Responsibilities

- 1) Initially the candidate would be required to help Church Council develop a plan to support and disciple Westside families. This plan would cover each developmental stage of childhood right up to young adults, marriage, and family life.
- 2) Oversee the implementation of our children and family plan.

We would expect the candidate to spend their time in the following ways each week:

- a) Administration i.e. planning, reporting – 2-4 hours
- b) Supporting Ministry teams – 2-4 hours
- c) Leadership Development i.e. meeting with ministry leaders – 1-2 hours
- d) Leading Ministry i.e. running Sunday School, Catechism, Youth, Home Group – 2-4 hours
- e) Leading Parent Groups i.e. marriage or parenting courses, pastoral support etc. – 1-2 hours

There will also be other opportunities for ministry involvement depending on your gifts and personal goals.

Training

As noted above we do provide some training, however we are primarily looking for someone who has experience i.e. a currently ordained or retired minister, someone with ministry experience, or a student training for ministry i.e. either at diploma or degree level.



Costs

The hourly rate will be negotiated depending on the candidate's qualifications and experience.

Hours

This position is for 10-15 hours/week.

Reporting

This position requires weekly meetings with the Pastor, and monthly reports to Church Council.

Spiritual Competencies

- A committed Christian who lives out their faith in their daily life.
- A good understanding of Scripture i.e. be able to explain the gospel and use Scripture to encourage and comfort God's people.
- A good understanding and agreement with our Reformed Confessions (these can be made available, see 'further information' below).

Technical Competencies

- Good computer skills.
- Proficient in use of Microsoft Office tools including Outlook, Word, PowerPoint & Excel.
- Working knowledge of social media platforms such as Facebook.

Behavioral Competencies

- Good communication skills, warm and friendly.
- Able to relate well with both children and adults.
- Complete the relevant ChildSafe training and get a blue card.

Management Competencies

- Be able to organise and lead meetings.
- Able to work independently and in a team.

Application

As part of the application process the candidate will need to provide evidence of their training, ministry experience, competencies, and 3 referees.

Further Information

If you would like to know more about us, you can do the following:

- 1) Check out our websites: www.westsidechristianchurch.com.au, or www.crca.org.au
- 2) Give Ps Josh a ring on 0423 814 700