



Brisbane School of Theology

1 Cross Street Toowong Qld 4066 Australia

(07) 3870 8355 | info@bst.qld.edu.au

www.bst.qld.edu.au

Application Process Overseas Students

1. Submit application – download from website (<https://bst.qld.edu.au/apply>)

Accompanying application form please attach the following documents:

A. **Passport:** Please send a certified colour copy of your passport.

B. **Transcripts**

Undergraduate Students:

Certified and translated high school transcripts or certificate of completion or any tertiary qualifications.

Graduate Students:

Certified copy of your undergraduate transcripts or certificate of completion.

C. **Financial Evidence**

As part of applying for an Australian student visa you will need to provide proof of finances whilst studying in Australia. This is proven through bank statements from the last three months showing enough savings to pay tuition and living expenses in Australia for at least 12 months. Tuition fees are paid up-front at the start of every semester. Please note that we do not offer scholarships.

D. **IELTS Test Results**

An applicant whose first language is not English will be required to sit an IELTS (International English Language Testing System) test, unless the applicant has completed a tertiary qualification in English in Australia or in one of the approved countries listed below (tertiary transcripts need to be provided with the application). Exemptions also apply if you have 10 years in Australia with English being the language primarily spoken both at home and work (excluding research degrees).

The applicant must organise the IELTS test for themselves and submit the test scores with the initial BST application.

IELTS test results required:

Diploma of Ministry/Theology/ Bachelor of Ministry/Theology

IELTS 6.5 overall with minimum of 6.0 in each subtest OR 10 years in Australia with English being the language primarily spoken both at home and work.

Graduate Diploma of Divinity/ Master of Divinity/Master of Ministry

IELTS 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work

Shaped by His word: serving His world

Brisbane School of Theology is an operating name of Bible College of Queensland.

BST is an affiliated college of the Australian College of Theology, our ABN is 55009670160 and the ACT CRICOS no. is 02650E.



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Master of Theological Studies

IELTS 7.0 overall with a minimum of 7.0 in reading and writing, and 6.5 in listening and speaking OR 10 years in Australia with English being the language primarily spoken both at home and work

The current list of approved countries from which an assessable qualification taken in English can be used as demonstration of English language proficiency include:

American Samoa

Australia

Botswana

Canada

Fiji

Ghana

Guyana

Ireland

Jamaica

Kenya

Lesotho

Liberia

New Zealand

Nigeria

Papua New Guinea

Singapore

Solomon Islands

South Africa

Tonga

Trinidad and Tobago

United Kingdom (including Northern Ireland)

United States of America

Zambia

Zimbabwe

Note: When you apply to BST you will be enrolling in an Australian College of Theology course. For their Coursework Course Enrolment Policy go to:

<https://www.actheology.edu.au/documents/>

2. Interview with faculty member

Once the college has all the documentation from the applicant the college will contact to arrange an interview time with one of our faculty members. This can be done on Zoom or on campus if applicant is currently living in Australia.

3. Processing BST Application Form

When the interview has been completed and the college has received two character references the BST faculty will review the application.

- If accepted applicant will be sent an Acceptance letter.

- If application is not accepted we will send an email explaining the reasons.

5. Australian College of Theology Agreement. The applicant's application and accompanying documentation will be passed on to our Accrediting body the Australian College of Theology (ACT). The ACT will contact the applicant directly to issue an Overseas Student Written Agreement. The applicant will send to sign and return directly back to the ACT.

6. Confirmation of Enrolment Letter

The ACT will email the applicant the Confirmation of Enrolment (CoE) document which is used to apply for an Australian Student Visa.

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7. Applying for Visa

The applicant applies to the Australian government Department of Home Affairs.

[Subclass 500 Student visa \(homeaffairs.gov.au\)](https://www.homeaffairs.gov.au/subclass-500-student-visa)

8. Successful Visa Application

When the applicant's student visa has been approved, email a copy of the visa to BST college.

9. Tuition Payment

The applicant will be invoiced for tuition fees by the first week of semester and payment is due by the end of the second week of semester beginning. Payment must be made up-front and cannot be billed on a payment plan.

If you have any questions about applying or the process please contact the office at info@bst.qld.edu.au or (07) 3870 8355.

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